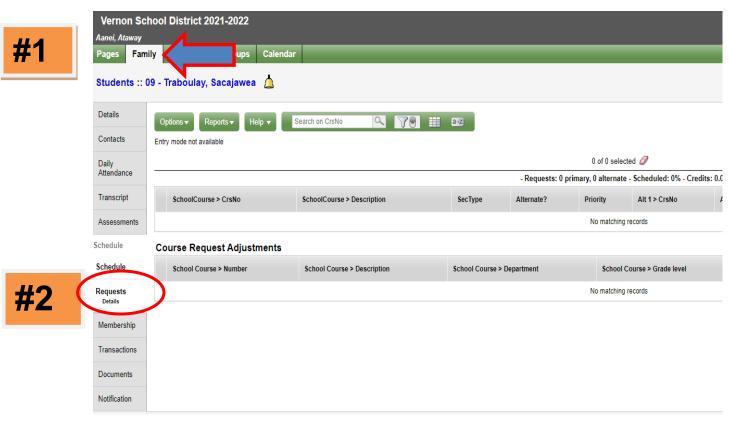


Online Course Requests

When you log onto your MyEdBC Family Portal, you will be able to select Course Requests by going to the **Family** top tab > **Schedule** side tab > **Requests**.



Primary Requests

Primary requests refer to your first choice course selections within each available Subject Area. To choose from a list of available requests click the **Select** button:

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description
& Select.	Required	MCE09	Careers 9 Split
		MEN09	ENGLISH 9
		MMA09S	MATHEMATICS 9
		MPHE-09	PHYSICAL AND HEALTH EDUCATION 9
		MSC09	SCIENCE 9
		MSS09	SOCIAL STUDIES 9
Select	Electives	MADFS09	ADST - Food Studies 9
		MADT-09	ADST - TEXTILES 9

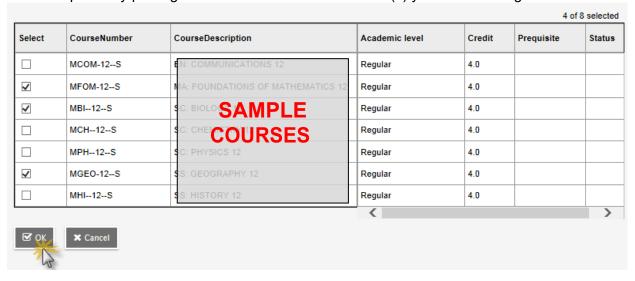


Online Course Requests

Be sure to read any additional instructions provided. There may be more than one page of requests available to choose from. Use the drop down menu and/or the forward and back arrows to move between pages of requests:



Select course requests by placing a check mark next to the course(s) you are selecting and click **OK**:



There may be more than one Subject Area to choose requests from. Repeat this process for each Subject Area you need to select Requests from.

Alternate Requests

Alternate requests refer to your alternate choices should one of your primary choices become unavailable. To choose from a list of available requests click the **Select** button:

Posting

Once you have completed your course selection, you must click the **Post** button at the bottom of the entry mode screen. You are able to re-post your course selections as long as the course selection window is open.

Notes for counsellor

Please add anything that you think a counsellor should know when building your timetable.

