School District No. 22
VERNON
How to Log-In to MyEducation

Navigate to the following link from any internet connected computer:
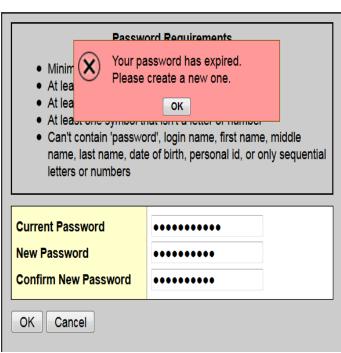https://www.myeducation.gov.bc.ca/aspen/logon.do

#1

- Enter you *Login ID* (PEN# - Personal Education Number)

- Enter the auto generated password provided **OR** the password you have created **(The password is CASE SENSITIVE)**

- **Forgot your password?   Click on "I forgot my password", it will email you a temporary password to email you provided**

MyEducation BC Prod

Login ID

123456789

Request an account

Password

••••••••••••••••••

I forgot my password

➜] Log On

#2

Your temporary password may immediately expire. You will then be prompted to change your password.

- Enter the current (auto generated) password

- Enter your new unique password: **Pay attention to the password requirements!**

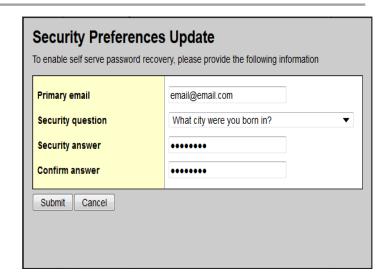- Make the new password memorable and DO NOT SHARE!

- Click *OK*

Password Requirements

- Minim
- At lea
- At lea
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

(X) Your password has expired. Please create a new one.

OK

Current Password	••••••••••
New Password	••••••••••
Confirm New Password	••••••••••

OK   Cancel

#3

- Enter in a valid email address

- Choose a security question from the drop down window that you will remember the answer to.

- Enter the answer to the security question twice *(it must be identical both times)*

- Click **Submit**

Security Preferences Update
To enable self serve password recovery, please provide the following information

Primary email	email@email.com
Security question	What city were you born in? ▼
Security answer	••••••••
Confirm answer	••••••••

Submit   Cancel

IMPORTANT

Please email or call the school office should you have any issues with logging in.

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